

Affirmative Action Voluntary Information

(insert affiliate's name)

Completion of information below is voluntary.

We consider all applicants for positions without regard to race, color, religion sex, national origin, citizenship, age mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.

In an effort to comply with requirements regarding government record keeping, reporting and other legal obligations that may apply, we invite you to complete this applicant data survey. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that this form is not a part of your official application for employment. It will not be used in any hiring decision. The information will be used and kept confidential in accordance with applicable laws and regulations.

(Applicant's name)

Position(s) applied for: _____

Referral Source

- | | | |
|---|---|--|
| <input type="checkbox"/> Walk-in | <input type="checkbox"/> Government Employment Agency | <input type="checkbox"/> Private Employment Agency |
| <input type="checkbox"/> Employee | <input type="checkbox"/> Relative | <input type="checkbox"/> School |
| <input type="checkbox"/> Advertisement-Source _____ | | |

Name of person who referred you (if applicable) _____

Applicant's Name: _____ Tel: _____
Last First Middle

Address _____
Street City State Zip Code

Male Female

Please check one of the following Equal Employment Opportunity Identification Groups:

- | | |
|--|--|
| <input type="checkbox"/> White (not of Hispanic origin) | <input type="checkbox"/> White (of Hispanic origin) |
| <input type="radio"/> Black (not of Hispanic origin) | <input type="checkbox"/> Black (of Hispanic origin) |
| <input type="checkbox"/> Asian/Pacific Islander (not of Hispanic origin) | <input type="checkbox"/> Asian/Pacific Islander (of Hispanic origin) |
| <input type="checkbox"/> American Indian/Alaskan Native (not of Hispanic origin) | |
| <input type="checkbox"/> American Indian/Alaskan Native (of Hispanic origin) | |
| <input type="radio"/> Multiracial (not of Hispanic origin) | <input type="radio"/> Multiracial (of Hispanic origin) |

For Administrative use Only

Position(s) applied for Available Not Available

Other positions considered for: _____

Hired Yes No

Position hired for: _____ Date of hire: _____

From the EEO job classifications listed below, which one best describes the position filled?

- | | | |
|---|--|--|
| <input type="checkbox"/> Officials and Managers | <input type="checkbox"/> Sales Workers | <input type="checkbox"/> Operatives (semi-skilled) |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Office and Clerical Workers | <input type="checkbox"/> Laborers (unskilled) |
| <input type="checkbox"/> Technicians | <input type="checkbox"/> Craft Workers (skilled) | <input type="checkbox"/> Service Workers |

Notes _____

Completed by _____ Date _____