

TITLE: Future Homeowner Instructor

POSITION VISION AND SUMMARY:

Future Homeowner Instructors join the Homeowner Services team in executing Habitat's future homeowner education program. Each adult in the Habitat program must complete a defined course curriculum (currently up to 20 classes, about 30 hours) as part of their sweat equity requirement.

Many Habitat future homeowners will be first-generation homeowners, and Habitat is determined to set families up for success by preparing them for the realities of homeownership. **Future Homeowner Instructors** will teach classes related to money management and financial literacy, home maintenance and neighborhood development, and communicating in the professional world.

This is a voluntary position with a commitment of teaching **at least one class twice a year for at least one year**, with 5-10 families in each class. The estimated time commitment is 1-2 hours per class period, plus needed prep time. Ideally, we would like to record these classes to provide current Habitat homeowners a refresher on certain topics.

DUTIES & RESPONSIBILITIES

- Collaborate with Homeowner Services Director to build and execute a comprehensive and culturally sensitive homeowner education program
- Lead a chosen topic from the Habitat Homeowner education curriculum, utilizing established course materials while offering feedback and suggestions for continued improvement
- Prepare written and/or visual aids to accompany class materials to ensure future homeowners' proficiency and to provide resources for future use
- Maintain open communication with Homeowner Services Director on future homeowner progress and participation in classes

KNOWLEDGE, SKILLS, AND ABILITIES:

- An interest in affordable housing and first-time homeowner preparedness
- A demonstrated knowledge and experience in your chosen topic, and the willingness to teach others
- Excellent interpersonal and cross-cultural skills to effectively work with a broad range of people
- Excellent communication skills
- Skilled in public speaking and facilitation of small and larger groups
- Basic computer skills, and the ability to prepare written and/or visual aids to accompany class materials
- Willingness to be recorded (audio and/or visual) to share with current homeowners as a refresher
- Ability to maintain strict client confidentiality
- Must be willing to undergo a background check
- Classes will be offered in both English and Spanish, and we are looking to recruit native and/or fluent Spanish speakers to teach classes entirely in Spanish.

ABOUT HABITAT FOR HUMANITY OF MONROE COUNTY

Habitat for Humanity of Monroe County is a nonprofit housing organization dedicated to building simple, decent, affordable homes in partnership with those in need in Monroe County. More than 20 percent of Monroe County residents live in poverty, the highest percentage in Indiana. Since 1988, Habitat in Monroe County has been able to house over 780 people, including 450 children. For more information, visit www.monroecountyhabitat.org.

OUR ORGANIZATIONAL MISSION AND VISION

Our mission is to eliminate poverty housing by building decent, affordable homes in partnership with qualifying families. Our vision at Habitat has always been the same—***a world where everyone has a decent place to live.***

Mutual respect, willingness to work together as a team and ongoing communication between staff, volunteers and future homeowners is essential to the success of Habitat.